

**TALK
TO US
DIRECTLY**



QCTO
Quality Council for Trades & Occupations

THE RIGHT PATH TO YOUR TRADE CERTIFICATE

Here's the standard process for awarding Trade Certificates in South Africa:

1

Step One:
Take and Pass the
Trade Test

Once you meet the entrance criteria for a trade test according to trade test regulations, you can undergo a trade test at a QCTO accredited trade test centre.

Once a candidate passes the trade test, the Trade Test Centre will send their documents to the relevant SETA.

2

Step Two:
SETA Review

The SETA will then forward the documents to the National Artisan Moderation Body (NAMB). NAMB will recommend issuing a Trade Certificate for the candidate to the Quality Council for Trades and Occupations (QCTO).

At each point, several quality assurance processes are followed to ensure the learner meets the requirements of the relevant trade.

3

Step Three:
NAMB
Recommendation

NAMB recommends issuing the Trade Certificate to the QCTO within 21 business days of receiving the request.

4

Step Four:
QCTO Printing

The QCTO will issue a Trade Certificate within 21 working days after receiving the candidate's documents from NAMB.

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Step Five:
Learner Receives
Trade Certificate

The learner's printed certificate is sent to NAMB for distribution to the relevant SETA and then to the learner or trade test centre.



QCTO FRAUD AND ETHICS HOTLINE
REPORT IT IF YOU KNOW IT!

Toll-Free Line: 0800 111 894

Email: qcto@thehotline.co.za | SMS: 30916

#QCTO #TradeCertificate#Crimewatch