

Accreditation of Skills Development Providers for old trades

Operational Process flow

Step 1

The QCTO receives and acknowledges receipt of the recommendations from National Artisan Moderation Body (NAMB)

Step 2

Check if all the required accreditation documents (accreditation report, accreditation checklist and recommendation letter) are attached and signed.

Step 3

The recommendation received from NAMB is captured and forwarded to the Accreditation Manager for further processing.

Step 4

The accreditation manager evaluates the documents and sample 10% of the applicant Skills Development Providers for site visit.

Step 5

Conduct a site visit at the sampled sites (10%).

Step 6

If the specified accreditation criteria are not met, the accreditation unit notify NAMB about the matters to be addressed.

Step 7

If all the specified requirements are met, an accreditation number is allocated to the recommended Skills Development Provider .

Step 8

Issue a letter of accreditation and capture the details of the Skills Development Provider on the QCTO data system for certification.

Step 9

Register the accredited Skills Development Provider for old trades on the QCTO database, and publish the details of the accredited Skills Development Providers on the QCTO website.